

KCS Elementary School Choice

**APPLICATION FOR *RELEASE FROM* _____ SCHOOL
AND FOR *ACCEPTANCE TO* _____ SCHOOL
For School Year: _____ - _____**

Requests can only be made and granted for one school year at a time.

Student's Full Name _____ Grade (for the above school year) _____

Address of residence _____

Home phone number _____ Work, cell or other number _____

We request that this student be released from, and accepted to, the above-named school. We provide the following additional information.

Present School _____ School attended last year _____

School serving the home residence: _____

The reason for the request is: (you may use the back of this page or an attachment) New Request Renewal

This release must be approved by the principal of the school to which you are requesting a transfer and by the Superintendent's Office. If approved, the release will be in effect for one school year only. Also, **if the release is approved, Kannapolis City Schools will not accept responsibility for transportation nor any other costs, incidental to the child's enrollment outside the home school zone.** Requests will be granted on a space-available basis, with priorities given to (1) students who have attended the requested school in the past and the student's attendance, behavior, and academic effort is in good standing with the principal; (2) students who are entering school and have older siblings currently at the school; and (3) date of receipt of application. Principals will consider a student's attendance, behavior, and academic effort in making their recommendations.

Signature of Parent(s)/Guardian(s) _____

Please Print Name _____ Date _____

Recommendation by the Receiving Principal: Grant Transfer Deny Transfer _____
Signature of Administrator _____ Date _____

Action by the Superintendent's Office: Grant Transfer Deny Transfer _____
Signature of Administrator _____ Date _____

Kannapolis City Schools
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IMPORTANT: In compliance with federal law, the Kannapolis City School System administers all educational programs, employment activities and admissions without discrimination because of race, religion, national or ethnic origin, color, age, military service, disability, or gender, except where exemption is appropriate and allowed by law.